

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on August 7, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, Absent Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jason Taylor, Library Director Carl Walworth, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting July 17, 2018; bills and payroll for the last half of July, 2018.

Bills & Payroll
last half of July, 2018

	<u>General Fund</u>		
Payroll		\$	270,100.64
Bills		\$	<u>1,209,742.30</u>
	Total	\$	1,479,842.94
	<u>Hotel Tax Administration</u>		
Payroll		\$	6,338.27
Bills		\$	<u>2,148.54</u>
	Total	\$	8,486.81
	<u>Festival Mgmt Fund</u>		
Bills		\$	<u>55,194.13</u>
		\$	55,194.13
	<u>Mobile Equipment Fund</u>		
Bills		\$	<u>91,520.00</u>
	Total	\$	91,520.00
	<u>Midtown TIF</u>		
Bills		\$	<u>25,846.39</u>
	Total	\$	25,846.39
	<u>Capital Project Fund</u>		
Bills		\$	<u>24,314.00</u>
	Total	\$	24,314.20

	<u>Water Fund</u>		
Payroll		\$	41,495.35
Bills		\$	42,692.87
	Total	\$	84,188.22
	<u>Sewer Fund</u>		
Payroll		\$	38,761.36
Bills		\$	81,426.74
	Total	\$	120,188.10
	<u>Health Insurance Fund</u>		
Bills		\$	246,995.89
	Total	\$	246,998.89
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	33,941.59
	Total	\$	33,941.59

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Gover opened the floor for Public comments or questions with no response.

Library Director Carl Walworth updated the Council on the Library activities including the summer events, increase of new items through grants, an Art Class for children eight years of age, YMCA day campers, and first and second floor activities. He announced Chris Suerdieck’s research on Mattoon’s historical data of grocery stores, retail establishments, and auto dealers; the organization of a book discussion group and Middle School program with board games. Mayor Gover commended Director Walworth and Staff for their efforts.

NEW BUSINESS:

Mayor Gover announced the removal of Ordinance No. 2018-5408, amending Chapter 74 Traffic Schedules in the municipal code of ordinances to add a three-way stop at the intersection of 35th Street and Willow Avenue from consideration at this meeting with a possibility of consideration at a future meeting.

Commissioner Cox seconded by Commissioner Hall moved to approve Council Decision Request No. 2018-1868, approving the Annual NPDES permit fee in the amount of \$37,500 for the operation of the Waste Water Treatment Plant.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to approve Council Decision Request No. 2018-1869, approving a water adjustment in the amount of \$1,044.46 on behalf of Nicholas Gaines due to a water leak.

Mayor Gover opened the floor for questions/comments. Mayor noted the consideration of this adjustment was due to the amount more than \$1,000.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Owen moved to adopt Special Ordinance No. 2018-1685, granting a side-yard setback variance at 309 Wabash Avenue to allow for the construction of a garage. Blake Westra – Petitioner

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2018-1685

AN ORDINANCE GRANTING A VARIANCE AT 309 WABASH AVENUE

WHEREAS, there has been filed a written Petition by Blake Westra requesting a variance of the property legally described as:

LUMPKIN HEIGHTS LOTS 3 AND 4 BLOCK 19

WHEREAS, said site is zoned R1-Residential, which requires a 3' side yard setback on an attached garage.

WHEREAS, the garage addition cannot be developed without said variance; and

WHEREAS, the affected property owner at 321 Wabash has filed an affidavit statement agreeing to the variance; and

WHEREAS, the Planning Commission held a public hearing for the City of Mattoon, Coles County, Illinois, and has recommended that the requested variance be granted; and

WHEREAS, the City Council for the City of Mattoon, Coles County, Illinois, deems that it would be acceptable to approve the variance at 309 Wabash Avenue, Mattoon, Illinois 61938.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Pursuant to enabling authority provided at Section §159.05 of the Mattoon Code of Ordinances, the property legally described as aforesaid, be and the same is granted a Variance allowing for lawful right to construct a garage addition within 8" of the property line thereat to match the existing garage.

Section 2. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 3. This ordinance shall be effective upon its approval as provided by law.

Section 4. The City Clerk shall make and record a duly certified copy of this ordinance with the Clerk and Recorder's Office of Coles County, Illinois.

Upon motion by Mayor Gover, seconded by Commissioner Owen, adopted this 7th day of August, 2018, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Hall,
Commissioner Owen, Mayor Gover
NAYS (Names): None
ABSENT (Names): Commissioner Graven

Approved this 7th day of August, 2018.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on August 7, 2018.

Mayor Gover opened the floor for questions/comments/discussion. Mr. Harlan Janes, contractor, explained the issue with the line of the old garage, and noted the notarized signature of the neighbor's approval of the variance. Administrator Gill noted the Planning Commission approved unanimously, and added the requirement for a fire-rated wall on the west side of the garage.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Special Ordinance No. 2018-1686, declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property.

CITY OF MATTOON, ILLINOIS
SPECIAL ORDINANCE NO. 2018-1686

A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

Section 2. The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

Section 3. The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the sale or disposal of the property.

Section 4. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 5. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 7th day of August 2018, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Hall,
Commissioner Owen, Mayor Gover
NAYS (Names): None
ABSENT (Names): Commissioner Graven

Approved this 7th day of August, 2018.

/s/ Tim Gover
Tim Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on August 7, 2018.

Mayor Gover opened the floor for questions/comments. Mayor Gover noted the surplus involved two vehicles.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted union negotiations and issues. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted nothing new to report, but continued review of the Pierce Fire Equipment contract. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual with new hire processing and answering auditing questions. Mayor Gover opened the floor for questions with no response.

FINANCE reported on property tax receipts, Treasurer's Report completed for City funds, and Auditors to finish fieldwork this week. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted the stop sign at Willow and 35th Street inadvertently effected parking, so further review is necessary; announced Amtrak's intention to repair the passenger platform, explained the process of a construction agreement at a future meeting, Beniach to start when sewer work is completed, and installation of fuel tanks update. Mayor Gover inquired as to the completion of Marshall Avenue. Director Barber noted 14th Street to 10th Street construction was expected to be finished this year with 9th and 10th Street Construction in the Spring. Mayor Gover inquired as to 14th through 17th Street construction with Director Barber estimating 2020. Commissioner Cox inquired as to the completion of the Amtrak platform with Director Barber estimating many years due to the lengthy permit processing. Mayor Gover opened the floor for further questions with no response.

FIRE announced fire extinguisher training at Life's Journey, walkthroughs at factories, annual hydrant testing and painting, and attendance of two firefighters at a MAVIS New Meridian Fault line State-wide drill. Mayor Gover opened the floor for questions with no response.

POLICE noted a busy Department; reviewed a snapshot of where the Department was now and last year; and requested more officers in the near future. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM Commissioner Hall had nothing new to report.

COMMENTS BY THE COUNCIL

Commissioners Cox, Hall and Owen had no comments.

Mayor Gover seconded by Commissioner Hall recessed to closed session at 6:56 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)); and litigation affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:15 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 7:15 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, Absent Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien

City Clerk